



Notice of the Ordinary Meeting of Chippenham Parish Council

Clerk: Sally Hughes
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To Members of the Council

I hereby give notice that a meeting of Chippenham Parish council will be held on **Monday 9th December 2024 at 7pm** at Chippenham Village Hall. You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Sally Hughes

Clerk

3rd December 2024

AGENDA

- 24-25/099 Apologies for absence
- 24-25/100 Declaration of Interest – to consider dispensation requests
- 24-25/101 Minutes of the last meetings – to sign as a correct record the minutes of the meetings held on 11th and 25th November 2024.
- 24-25/102 Public Participation
- 24-25/103 District Council Report
- 24-25/104 County Council Report
- 24-25/105 Planning
- i. Neighbourhood Plan – to receive update
 - 1. To approve membership to Parish Online
 - 2. To note receipt of grant for Neighbourhood Plan next steps
 - ii. [21/01695/NSIP - Sunnica Solar Farm – to receive update](#)
 - iii. [24/01187/LBC – Chippenham Hall – installation of T3 aerial](#)
- Tree Works
- i. [24/01177/TRE – Pen Grange](#)
- Planning Outcomes
- 24/01057/TRE – Church Farm – various tree works – approved
 - 24/01092/TRE – Chippenham Village Hall - approved
- 24-25/106 Clerk’s Report – for information only
- 24-25/107 Play Areas
- i. To consider select table tennis table and consider funding options
- 24-25/108 Highway Matters
- i. LHI bid – to discuss upcoming funding bid
 - ii. To note outstanding requests with Highways
 - iii. Boy’s Grave junction – communication from Moulton PC

- 24-25/109 Village matters
- i. Risk Assessment
 - ii. Dog Mess – to consider purchasing bag dispenser
- 24-25/110 Financial Matters
- i. Payments for authorisation – see Payment List
 - ii. Bank reconciliation and budget reports – to review and note
 - iii. Annual Budget – to review draft budget
 - iv. Precept – to set precept for 2024/25
 - v. Village Charities – Trustee vacancy
 - vi. CIL receipts
 - vii. Domain Name - .gov.uk – to consider moving to new domain name
- 24-25/111 Policies & Council Matters
- i. To review and approve the following policies:
 - a. Training and Development Policy
 - b. Disciplinary Policy
 - c. Grievance Policy
 - d. Equality and Diversity Policy
- 24-25/112 Property - Palace Lane properties – to receive updates
- 24-25/113 Items for the next agenda